

Oversight Board Meeting

AGENDA

September 28, 2026

1. **CALL TO ORDER – 10:00 am**
2. **WELCOME – Joelle Gallagher, Chair**
3. **ITEMS FROM THE PUBLIC** – This portion of the meeting is your opportunity to address the Oversight Board on a matter not listed on the agenda, but it must be within the subject matter jurisdiction of the Oversight Board. Items from the public will be taken into consideration without discussion by the Oversight Board and may be referred to staff.
4. **APPROVAL OF THE AGENDA / APPROVAL OF THE DRAFT MINUTES July 6, 2026**
5. **REPORTS – Presented by NS AAA staff, no ACTION required**
 - a. NSAAA Fiscal Year-End Closeout Report FY 25-26 – as of June 30, 2026
 - b. NSAAA Fiscal Report FY 26-27 – as of August 31, 2026
6. **ACTION ITEMS** - These items require Action by the Oversight Board. If no quorum exists, these items will be for discussion only, and they will be carried over to a subsequent meeting of the Oversight Board for Action

VOTE TO APPROVE

7. **BOARD MEMBER COMMENTS**
8. **NEW BUSINESS:**
 - a. Oversight Board Assignments and Vacancies
 - b. Advisory Council Update
 - c. Upcoming 1:1 Service Provider Meetings with NSAAA Team
9. **OLD BUSINESS:**
 - a. NSAAA Executive Director Status
 - b. Request for Proposal Update

10. ADJOURN 12:00 pm

Next meeting – November 16, 2026 – 1195 Third Street, Napa County Board of Supervisor Chambers, Napa, CA 94559



NAPA/SOLANO AREA AGENCY ON AGING

275 Beck Ave.
Fairfield, CA 94533
(707) 784-8960



OVERSIGHT BOARD

Meeting Minutes

July 6, 2026

1:00pm

650 Imperial Way, 1st Floor, Napa, CA 94559

Special Meeting

1. Call to Order

Meeting called to order at 1:10pm by Chairperson Joelle Gallagher

2. Roll Call

Board Members: Supervisor Joelle Gallagher, Mayor Edwin Okamura, Council Member Melissa Lamattina, Supervisor Cassandra James.

AAA Staff: Gwendolyn Gill, Bonnie Mirante, Ashely Cumpas, Mark Manalo, Isabel Devoy

Guest(s): Norma Lisenko

Quorum established.

3. Public Comment

None

4. Agenda Items

Item 1: Reports Presented by Napa Solano Area Agency on Aging Staff (N/S AAA)

A) Budget Update- As of May 31, 2026

A brief introduction of the N/S AAA Fiscal team and the work they do. Several clarifying questions were asked by all board members such as the breakdown and clarification of whom is receiving monies (Gallagher and James); data on what services certain cities within the county are

receiving (Okamura and Lamattina); the importance of family friendly outreach and information for the “sandwich generation” (James and Gallagher); how and where potential and current service providers can apply (Okamura). Several suggestions and ideas were made regarding outreach and collaboration efforts between service providers. It was brought out there are certain limitations of funding and what the providers are allowed to do with the monies from the California Department of Aging (Gill and Cumpas); The creation of a newsletter, website, and social media platforms for services provided by the N/S AAA (Gill and Cumpas); How and where the potential service providers can apply and the criteria needed for application such as background checks, review periods and the commitment of a four (4) year term (Gill).

Item 2: Vote to Approve

A) N/S AAA Service Provider List of Contracts for Fiscal Year 2026-2027

Interim Director Gwendolyn Gill presented. Several clarifying questions were asked such as the designation of monies for mental health services and why the monies for adult abuse appear low (Okamura); what is the difference between the Area Plan and the Master Plan for Aging (James); where are the congregate meals located (James); and what allows a service provider to have ‘designated’ status (Okamura). It was determined that monies for mental health are not explicitly funded but are addressed through services such as telephone calls to seniors and meal drop-offs to combat isolation (Cumpas). Services funded are based on the Area Plan which incorporates feedback and priorities from community health needs assessments (Cumpas). It was explained that The Master Plan does not receive funding to implement needed resources but gathers the information on what an ideal living situation for a senior would look like in the county- it is the Area Plan that receives the monies to help build those services to make some aspects of the local Master Plan a reality (Gill). To achieve ‘designated’ status an Aging Disability Resource Center (ADRC) service provider would be a fully-fledged ADRC that has structure, Memorandums of Understanding (MOUs) with service providers etc. and they work with the N/S AAA and the California Department of Aging to achieve that status (Gill). In response to James’s question about where congregate meals were provided Lisenko was able to list all 7 city centers in Solano County where her company provides meals.

Joelle Gallagher called to vote on the contracts for fiscal year 2026-2027.
Cassandra James moved to vote, Edwin Okamura seconded the motion.
All votes in favor- The motion passes unanimously.

5. Board Member Comment

Supervisor Joelle Gallagher thanked Supervisor Cassandra James for her active participation and clearing her schedule to attend the meeting.

6. New Business

None.

7. Old Business

None.

8. Adjournment

Meeting adjourned at 2:19pm by Chairperson Joelle Gallagher.

**Next Meeting- September 28, 2026- 675 Texas Street, Solano County Board of
Supervisor Chambers, Fairfield, CA 94533**